

**Town of Woodstock
WPS Facilities Upgrade Committee
Special meeting Friday February 27, 2015
7:00 am – upstairs selectmen's conference room
Town hall**

Present; Mike Dougherty, Mike Bernardi, Jeremy Serwer, Chandler Paquette

Minutes

1. The meeting was called to order by Chandler Paquette at 7:07
2. Approve minutes of October 21, 2014 meeting. Motion to approve the minutes of the October 21, 2014 meeting was by Mike Bernardi and seconded by Mike Dougherty. Motion passed unanimously.
3. Project updates, discuss final budget. Paquette gave a short update to the committee which included the following points. Board of Finance formed a sub-committee to determine the direction to be given to the WPS facilities upgrade committee, the decision was made to move forward with the 2 roof projects only, the final budget for the project including bonding, contingency, roofing, and all associated costs is \$2,789,580, and a reimbursement rate of approximately 47% from the state is expected.
4. Future meeting schedule. Discussed was the order of events to proceed. Get approvals of the BofF, BofS, and P&Z during March, public hearing on April 7th, town meeting on May 12th, and referendum on May 19th. If the town approves the project at referendum then Karen Monroe can finish preparing the EDO49 filing which will be submitted after July 1st 2015. The WPSFUC can then instruct Silver Petrucelli to move forward with bringing the project through the bid process, which includes getting state approvals and finalizing bid documents and plans. It was also recommended that a representative from Silver Petrucelli attend the April 7th public hearing.
5. Payment of Bills. Paquette reported no bills are presently due
6. Correspondence and Announcements. The only correspondence was inter office emails previously forwarded to the parties involved from Dave Richardson, Donna Stefanik, Chandler Paquette, David Stein, and Karen Monroe. Paquette also stated that he was very pleased by the efforts of Donna, Karen and Dave R. to get this last round of documents and figures together.
7. Citizen's comments. None
8. Adjournment. Mike Bernardi made a motion to adjourn with a second by Mike Dougherty. The motion passed and the committee adjourned at 7:35.

Respectfully submitted by Chandler Paquette